

**Eta Iota House Corporation
Meeting Minutes**

Meeting:	1 st Quarter official meeting	Location:	Zoom
Date:	02/04/2023	Time:	1705 EDT
Officers present:	Gregg Dudzinski Mark O'Neill Kyle Stuhlweissenburg David Marino Rob Pacheco Chuck Bonini Dave Fraser Nick Weiss Larry Hesterberg		
Special guests:	N/A		
Total brothers in attendance:	24		

1. Meeting rules review – President Gregg Dudzinski
 - Review of meeting rules, mission statement and vision statement.
2. Approval of old minutes:
 - 2022 4th quarter meeting regular meeting minutes.
 - Motion by Trustee Pacheco, 2nd by Vice President O'Neill, unanimous approval.
3. Old business
 - Full House Corp board approval for update security system and Wi-Fi. Previously approved by finance committee. Motion by Secretary Marino, 2nd by Trustee Pacheco, unanimous approval.
4. President's Report – Gregg Dudzinski
 - \$17,500 RMF insurance reimbursement (minus \$5K deductible) for Hurricane Ian losses (water heater and trees). Net/net new heater cost House \$5.5K (old heater from the 1990's). That's a win.
 - Hole in wall of hallway from guest. Tenant damage. Undergrads paid for handyman to fix wall. Repair almost complete.
 - Plan on 03/31-04/02 for birthday weekend/annual meeting at the House. HC meeting on 04/01.
 - Contractor should have RFP response/estimate by late February. Planning on renovating four north wing rooms.

- Chapter had a very large initiation in the fall (). Backlog on room waitlist. Five open rooms right now (ERAU policy for freshman and sophomores). House should be full going forward.
- 5. Vice President Report – Mark O'Neill
 - Annual House Corp elections coming up. Four Officers and two Trustees. Pacheco and Marino will send out email to alumni. Will be a web-based process (same as two years ago).
- 6. Treasurer Report – Kyle Stuhlweissenburg
 - Account balance update (see attached).
 - Hot water reimbursement for undergrads approved by Finance Committee. \$100 for 20 brothers who lived in House, total \$2K. Brother Cassino asked if undergrad or Finance Committee initiated, FC initiated.
 - 34 undergrads on waitlist for House in fall. Five open rooms (ERAU policy). Consul Ritchart reiterated all rooms should be full next fall.
 - Trustee Pacheco gave fund raising update (see attached).
- 7. Secretary Report – Dave Marino
 - All present duties performed.
- 8. Undergraduate Report- Consul Hayden Ritchhart
 - Handyman repaired hole in wall. Needs a final coat and paint to be done this week.
 - Pool looks beautiful.
 - Brush between Rain Tree and House cut down (by Rain Tree). Area is very open now and used as a path. President Dudzinski and Vice President O'Neill recommended some tactical solutions. Follow-up offline.
 - Brotherhood is doing great. Beating out all other fraternities for pledging. Chapter is running very smoothly, most OTA (Officer Training Academy) sign-ups by chapter (all Exec board). Relationship with school and community is great. Continuing to foster relationship with Commissioner May.
 - President Dudzinski expressed thanks and appreciation to the undergrads for all their hard work. Great teamwork is really paying off.
 - Brother Cassino pointed out that 17 Eta Iota alumni volunteer to be facilitators/leaders in the OTA workshops. We believe the highest number in Sigma Chi.
- 9. Alumni Report – ERAU Relations Committee Chair – Bill Kingsley
 - Given by President Dudzinski (Brother Kingsley was driving). Trying to work with ERAU to get rid of mandatory housing (as previously discussed) requirement. It works out to essentially four undergrads a year. ERAU stated we needed a bigger presence (\$\$\$) in school scholarships.
 - Brother Kingsley very generously created the Fred J Ford Memorial Fund with an initial contribution of \$50,000! The scholarship is to be used on Sigma Chi students only. This will be a 501C3 recognized fund and will fill the hole (lack of control) that we have with the Delafosse scholarship fund.
- 10. New Business

- The House Corp Annual Meeting will be on Saturday, 04/01/23. The meeting will be held at the House and live streamed.
- The elections will be held electronically (unless uncontested). A nomination window of thirty days will open prior to the meeting. Motion by O'Neill, 2nd by Stuhlweissenburg, unanimous. Secretary Marino nominated brothers Dudzinski, O'Neill and Stuhlweissenburg and Fraser for another term in their respective positions. Vice President O'Neill nominated brother Marino and brother Pacheco for another term in their respective positions.
- Tasked group to coordinate with brother Aherns to set up small brotherhood events that weekend.
- Water heater subsidies for undergrads. \$100 dollars each for the 3.5 weeks they went without hot water. 20 total undergraduate brothers. Motion by Stuhlweissenburg, 2nd by Marino, unanimous
- Consul Ritchart greatly appreciates the motion. The Treasurer will be sending individual checks. President Dudzinski recommended those undergraduates that are now alumni, donate those checks to 1855 fund!
- Trustee Fraser inquired if undergrads are fundraising during "race week." Brother Halprin noted that only 501c3 entities were allowed to fundraise. President Dudzinski recommended a company "Manpower Planning" that will hire during races. Trustee Pacheco noted that Eta Iota Scholarship Fund and newly created Fred J Ford fund are 501c3s. Consul Ritchart will reach out to other organizations to get info for next set of races.
- Undergrads requested info on honor wall bricks in storage. Trustee Pacheco said finally arrangements for wall location are being made and waiting on last order of bricks. Brother Cassino volunteered to ship bricks via Alaska co-mat to save a lot of money.

11. Q&A/G of O

- President Dudzinski wanted to specifically thank Trustee Fraser for the phenomenal job he did in helping to replace the water heater. His help was instrumental and greatly appreciated.
- Consul Ritchart – Alumni Zoom for Rush on February 6th. Trustee Pacheco will send out an email with link.

Motion to adjourn by Trustee Pacheco, 2nd by Secretary Marino, unanimous. Meeting adjourned 1757 EDT.

Addendums



Mission Statement

To provide, protect and maintain a suitable house for the cultivation and maintenance of friendship, justice and learning for the undergraduate members of the Eta Iota chapter of Sigma Chi.

Manage the infrastructure for Alumni communication, involvement and lifelong bonds of our Brotherhood.

Facilitate these objectives through a system of synergistic management and mentorship.



2022 House Corp Vision

- Cultivate and maintain relationship with undergrads
- Continue to run House Corp like an actual corporation
- Expand and improve the Fred J Ford fund
- Maintain an environment of ownership for the undergrads
- Support and promote the Eta Iota, ERAU and EX Int'l Fraternity scholarships
- Broaden and strengthen alumni involvement
- Streamline communications plan (internal/external)
- Web site redesign/modernization
- Transition into a mature chapter focused on the future with reverence for the past
- Create and distribute an RFP for final remodel/construction needs
- Explore professional property management
- Enhance support of House Construction Manager efforts





1700 EDT

Agenda

- Call to order
- Roll call
- Approval of minutes
- Old business
- Officer Reports
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Trustees
 - ERAU Relations Committee Chairman
 - Undergrad
- New Business
 - Annual meeting logistics
 - Election process
 - Security system approval
 - Water heater rent subsidies
- Adjourn



Review of Bank Account

Welcome THE ETA IOTA HOUSE CORPORATION!

Deposit Accounts 		Items per page 5 10 20 50 100 ALL	
Account (Click for Details)	Balance	Status	Options
Promissory Note	\$50,090.75		Select Option 
Capital Savings	\$134,897.60		Select Option 
BusInter 0003	\$9,343.46		Select Option 



Hurricane Damage Recap

Water Heater = \$20,723.00

Water Break = \$1,350.00

Water Bill = \$3,000.00

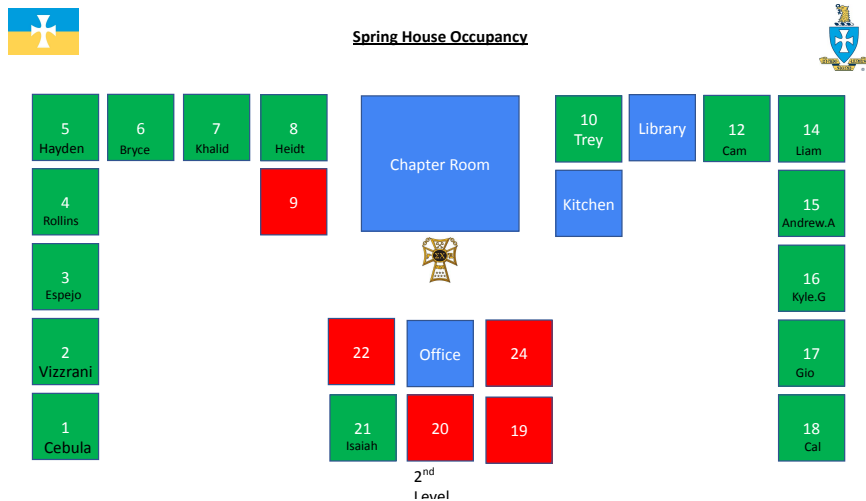
Tree Service = \$2,000.00

Total: \$27,073.00

Hot Water Reimbursement

Fall 2022 : 20 Active Brothers living in the house

20 x 100 = \$2000.00



Rent Recap

Income for the Semester: **\$40,700**

Brothers on the waiting list: **34**

Security System Upgrade:

Total: \$11,500

Approved: \$12,500

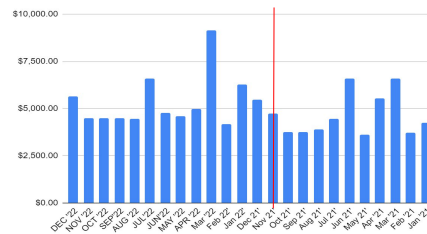
Video	Description	Qty	Unit Cost	Total Cost	Fov	Watts/unit	Watts Total	Amps	
	Unit Power/NVR Pro	1	\$499	\$499		160	160	3	
	WD 10TB Purple	6	\$239	\$1,434		0	0		RAID 10 storage for redundancy
	Unit G4 Dome	5	\$179	\$895	102	5	25		
	Unit G4 Bullet	8	\$199	\$1,592	86	4	32		includes 2 spares
	Unit G4 Pro	10	\$449	\$4,490	110	13	130		includes 2 spares
	cabling/connectors/track	1	\$300	\$300					
	UPS Backup	1	\$350	\$350					backup power supply for uninterrupted service: https://a.co/d/0HaeW3
	install			\$9,560					
	tax & shipping (est)			\$1,052					
	total			\$10,612					
Network Upgrade									
	Unit DMZ	1	\$379	\$379		40	40		Upgraded security gateway
	Unit NVR & Pro AP	2	149	\$298		13	26		upgraded with 8 coverage
	Spectrum Modem	1				20	20		already exists
	48 port switch	1				30	30		already exists
				\$11,289		Max estimated watts: not 15%	483 532.45		

Fundraising Update



1855 Donations, Last 12 months ending Dec 2022: **\$64,100**

Increase of \$7,761 12% over the same period in 2021



101 Active Donors

Average Month: = \$4,477

March 2022 = \$9,138

December:

- Special Thanks to Kathy Ford, in memory of Morris Ford, \$1,000
- Gary Spangler = \$225

Thank you to all our Donors

New Members of Wings Club with **\$5K +** Lifetime Donations

David Campbell

Jeff Penn

Keith Kelly



New \$10K + Lifetime Donor: Allen Cassino

290 Donors since year 2000, 56 in Wings Club